

	State of Indiana Indiana Department of Correction Division of Youth Services	Effective Date	Page 1 of	Number
		4/1/2022	1	1.11Y
HEALTH CARE SERVICES DIRECTIVE-YOUTH SERVICES Manual of Policies and Procedures				
Title FIRST AID KITS				

Legal References (includes but is not limited to)	Related Policies/Procedures (includes but is not limited to)	Other References (includes but is not limited to)
IC 11-8-2-5 IC 34-4-12.6	01-02-101 01-02-106	National Correctional Healthcare Standards

I. PURPOSE:

This HCSD establishes guidelines for the provision of first aid kits in Department facilities.

II. GUIDELINES:

- A. First aid kits shall be available in designated areas of the facility based on need and automatic external defibrillators (AED) are available for use at the facility.
- B. The Health Services Administrator (HSA) shall assist the Warden in determining the number of and the locations where first aid kits will be placed. The Health Services staff shall supply and re-supply the first aid kits and monitor their usage.
- C. The Safety-Hazard Manager is responsible for inspecting first aid kits and reporting depleted inventories to the HSA and inspecting all AEDs on a monthly basis to ensure functionality.
- D. First aid certification is required for new employees. All employees with patient contact are required to receive the required training periodically to maintain certification.
- E. First aid kit contents are designed to provide first aid supplies, the use of which is included in the training. Additionally, items of general use (such as adhesive bandages and supplies for Universal Precautions) but not emergency drugs may also be included. The contents of the kits must be approved by the HSA and the Warden.

III. APPLICABILITY:

This HCSD is applicable to all facilities housing youth.

signature on file

 Kristen Dauss, MD
 Chief Medical Officer

 Date